Punainen Risti

Privacy statement – Youth Shelter clients

1 Data controller	The Finnish Red Cross (FRC) Tehtaankatu 1 A 00140 Helsinki, Finland Telephone: +358 20 701 2000
2 Contact information for matters pertaining to personal data processing	West Uusimaa Youth Shelter Anne-Maria Pitkänen 050 339 0619, 040 757 6276 annemaria.pitkanen@punainenristi.fi Helsinki Youth Shelter Kirsti Viinikka +358 9 622 4322, +358 40 570 9397 kirsti.viinikka@punainenrisri.fi Tampere Youth Shelter Mari Uusi-Niemi +358 400 740 798, +358 40 556 6661 mari.uusi-niemi@punainenristi.fi Turku Youth Shelter Marina Stubb +358 2 253 9667, +358 40 187 0664 marina.stubb@punainenristi.fi Vantaa Youth Shelter Anne-Maria Pitkänen 050 339 0619, 040 757 6276 annemaria.pitkanen@punainenristi.fi Nettiturvis Isto Onali 040 770 4579 isto.onali@punainenristi.fi
3 Personal data group	Finnish Red Cross / Youth Shelter clients
4 The purpose of processing personal data	The purpose for processing personal data is to provide Youth Shelter services aimed at supporting young people. These services include on-site counselling at the Youth Shelter and online (Nettiturvis), support for becoming independent, family group conferences and temporary crisis accommodation. The basis for processing personal data is a legal obligation in the case of temporary accommodation and the data subject's consent in the case of other services. The personal data in the register are used for the following purposes:

	• planning and implementing support for young people and their families • referring young people to other aid when necessary • measuring and monitoring young people's wellbeing • client relationship monitoring and quality control • statistics. The personal data of accommodation clients are retained for 30 years after the end of the client relationship (client relationship closed) or 12 years after the death of the client. The client documents of clients born on the 8th, 18th and 28th day of the month are retained permanently. (Act on Client Documents in Social Welfare 254/2015). The client data of clients of other services are retained for five years after the end of the client relationship or, in the case of projects, for a period specified by the funder. Personal data collected from consultation phone calls are retained for one year. Paper forms are retained for one year after the end of the client relationship.
5 Data content of the register	The following data may be processed in the register: • name and contact details • gender • date of birth • first language • address • home municipality • family situation and details of guardians • information related to the service.
6 Regulatory data sources	Personal data are received and updated according to regulations • from the young person themselves or their parents • from public authorities or schools.
7 Regular disclosures of data	Data are disclosed to partners with the written consent of the client. In the case of a minor client, written consent is required not only from the client but also from their guardian(s). Information is provided to the authorities when they have the statutory right to access client data upon a written request. For example, client data are disclosed to a social welfare authority upon written request (Act on the Status and Rights of Social Welfare Clients 812/2000, section 20).

8 Transfer of data outside the EU or EEA	As a general rule, personal data is not transferred outside the territory of the Member States of the European Union or the European Economic Area. The only exception is the Nettiturvis appointment booking service, where personal data is processed in a system that may require the transfer of data to the United States. The legal basis for such transfers is the adequate level of data protection ensured by the Data Privacy Framework certification approved by the European Commission.
9 Data protection principles of the register	Personal data processed in physical form: Material that is processed in its physical form is stored and handled in monitored facilities. Digital material: The data are processed in protected systems that may only be accessed by employees whose work role gives them the right to process the personal data in question.
10 Rights of data subjects	Data subjects have the right to: • request a copy of their personal data • request that their personal data be amended or deleted, unless applicable data security regulations require that the data be retained • request restrictions on the processing of their personal data or oppose this processing • request the right to transfer their data from one system to another, in accordance with applicable data security legislation • refuse, in full or in part, any contact made for the purpose of direct marketing and research • submit a complaint to the supervisory authority. Requests for the exercise of data subjects' rights should be submitted primarily to the relevant Youth Shelter.